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| **Online Master Course****Academic Discipline Approval** |

**Course Name and Number**:

**Subject Matter Expert**:

**Instructional Designer**:

**Date Sent**:

This evaluation is conducted at the end of course development by the academic leader or that person’s designee. Please return this signed form by \_\_\_\_\_\_\_\_\_. If you cannot meet the due date for course review, please contact Peggy Muller, Instructional Designer (mmuller@sullivan.edu).

**Please check each evaluation criterion to indicate approval. If not approved, please explain.**

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|  | **Evaluation Criteria** |
| ☐ | The course goals/objectives are consistent with those established by the academic unit and (if applicable) with face-to-face courses and relevant accrediting bodies. |
|  | If not approved, please explain: |
| ☐ | Course assignments and grading policies are clearly described and measure the course objectives. |
|  | If not approved, please explain: |
| ☐ | Course content is up-to-date and meets accreditation and discipline requirements. |
|  | If not approved, please explain: |
| ☐ | Instruction and assignments promote the appropriate level of student learning outcomes for the course level (e.g. recall factual knowledge in introductory/lower level courses versus critical thinking/practical applications for higher level courses). |
|  | If not approved, please explain: |

Please check one:

|  |  |
| --- | --- |
| ☐ | Course is approved to be implemented |
| ☐ | Course may be implemented when the modifications listed above are completed |

**Name of Evaluator**:

**Title of Evaluator**:

**Date of Evaluation**: